

KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE

(An Autonomous Institute, Affiliated to Bharathiar University, Coimbatore)

Re-accredited with "A+" Grade by NAAC

Narasipuram, Coimbatore - 641 109

06.02.2024

Minutes of the meeting of the Examination Committee held on 06.02.2024, Tuesday at 11.00 am in the Principal Chamber.

The following members were present:

1. Dr.N.Mala, Principal – Chairman *6/2/24*
2. Mrs.P.Sheeba, Academic Co-ordinator *6/2/24*
3. Dr.S.Mazhalai Silambu, Head, Tamil *6.2.24*
4. Mrs.T.Shanmugapriya, Head, English *6.2.24*
5. Mrs.R.Sneha, Head i/c, Mathematics with (CA) *6/2/24*
6. Dr.M.Selva Soundari, Head, Commerce *6/2/24*
7. Mrs.S.Selvakumari, Head, Commerce with CA (UG & PG) *6/2/24*
8. Mrs.S.Divya, Head, Commerce with (PA) *6/2/24*
9. Dr.D.Umanandhini, Head, Computer Science (UG & PG) *Deena Nandl*
10. Mrs.C.Senbagavalli, Head, Information Technology (UG & PG) *6/2/24*
11. Mrs.K.Radhapriyadharshini, Head, BBA CA & M.Com IB - *K. P. 6/2/24*
12. Mr.P.Ponsekar, CoE, Convenor *P. P. 6/2/24*
13. Ms.K.Nishanthini, ACoE - *K. N. 6/2/24*
14. Ms.S.K.Madhu Sruthika – Student Representative – III BSc IT *S. K. 6/2/24*
15. Ms.M.Santhiya – Student Representative – III BBA CA *Santhiya 6/2/24*
16. Mr.A.Mohammed Muzamil – Student Representative – III B.Com CA *f. D. 6/2/24*

Regretted Dr.V.Vijayalakshmi, Dean, Commerce, Mrs.S.Narmadha, Head, BCA & Mrs.P.Esther Jebarani, DCoE their leave of absence.

The chairman of the Examination Committee Meeting Dr.N.Mala, Principal welcomed the members.

The following items in the agenda were taken for discussion one by one.

Resolved to schedule the various activities related to the conduct of the End Assessment Examinations to be conducted during Apr / May 2024 as given in Annexure A.

Mr.P.Ponsekar, CoE, KKCAS proposed vote of thanks to all the members of Examination Committee meeting.

N. Mala
6/2/24

Principal

Kovai Kalaimagal College of Arts and Science
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Academic Planner for Even Semester of the Academic year 2024-2025

S.No	Scheduled Date	Particulars
1	29.01.2024	Continuous Internal Assessment Test I for All UG & PG Classes
2	06.02.2024	Exam Committee Meeting
3	06.02.2024	Submission of list of students who have to study Basic Tamil / Advanced Tamil
4	06.02.2024	Submission of list of Electives, Self Study, Non Major Elective
5	06.02.2024	Submission of list of Common Subject
6	06.02.2024	Submission of list of extra credit courses along with syllabus in pdf form
7	09.02.2024	Submission of syllabus in pdf form for current and arrear subjects
8	15.02.2024	Issue of Exam Applications / Galley
9	16.02.2024	Question Bank if any
10	04.03.2024	Continuous Internal Assessment Test II for all UG & PG Classes
11	11.03.2024	Submission of tentative schedule for practical exam along with the list of internal examiners and skilled assistants
12	15.03.2024	Payment of Examination fee
13	18.03.2024	Returning of all exam applications/ galley to CoE Office by all concern department HoDs
14	18.03.2024	Release of EAE – Practical Examination Schedule
15	25.03.2024	Model Examination for all UG & PG students
16	01.04.2024	Release of EAE – Theory Examination Schedule
17	03.04.2024	Release of EAE – Practical Examination Schedule along with Examiners list by CoE
18	06.04.2024	Last working day for all UG and PG Courses.
19	08.04.2024	Submission of Attendance proforma for all UG & PG classes.
20	08.04.2024	End Assessment Practical Examinations for all UG and PG Courses
21	12.04.2024	Submission of Internal Marks for all UG & PG classes.
22	15.04.2024	Issue of Hall Tickets and Stationery Items from CoE Office to Exam Cell
23	18.04.2024	End Assessment Theory Examinations for all UG & PG Classes.
24	19.04.2024	Submission of list of internal examiners for central valuation for UG & PG
25	29.04.2024	Valuation of answer scripts for all UG & PG Courses (Internal Examiner)
26	06.05.2024	Valuation of answer scripts for all UG & PG Courses (External Examiner)
27	31.05.2024	Meeting of the Result Passing Board
28	31.05.2024	Publication of Results

N. Lalal
6/2/24

Chairman

Principal

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